



Firley, Moran, Freer & Eassa, CPA, P.C.

## **Tax Staff Accountant**

Choosing the right environment for your career in Public Accounting is an extremely important first step. At FMF&E we understand this and have created an environment that promotes personal and professional growth so you can reach your fullest potential. Allow us to share with you why FMF&E is the place to be and how we can help you get to where you want to go!

FMF&E is one of the leading certified public accounting firms in CNY. We take great pride in our Firm and its rich tradition spanning over 40 years and understand that our success is attributed to our team of exceptional professionals and strong "results oriented" approach to service. We are dedicated to our clients and community, and serve locally and nationwide providing audit, accounting, tax and management consulting services. Our clients include construction contractors, credit unions, energy (independent power producers), professional service organizations, manufacturers, and wholesalers and distributors. Our Firm is a proud member of the RSM US Alliance (since 1992) which allows us to tap into national experts, quality education and technical resources.

As an entry level staff accountant in our Tax Department you will begin laying the foundation for a rewarding career. You will work on various engagements preparing business tax returns and other assigned tasks. In understanding tax regulations and accounting pronouncements, Tax Staff Accountants provide quality tax services to clients by completing tax planning and research as well as preparing federal, state, and local tax returns for review. Some of your responsibilities will include:

### **EXPERTISE**

- ✓ Preparing tax returns, organizing work papers and conducting self-review of work.
- ✓ Organizing facts, analyzing and interpreting information.
- ✓ Developing the skills for basic tax research projects.
- ✓ Developing an understanding of tax software for compliance.

### **CLIENT SERVICE EXCELLENCE**

- ✓ Taking responsibility for service quality, thoroughness and accuracy.
- ✓ Demonstrating an ability to learn.

### **PEOPLE MANAGEMENT/RELATIONSHIPS**

- ✓ Working effectively and building relationships with team members.
- ✓ Proactively communicating with direct supervisor.
- ✓ Seeking feedback to learn and develop in role.

## **Requirements:**

Qualified candidates should have excellent communication skills, self-confidence, and be self-motivated and capable of working productively in a professional environment. You must be conscientious, detailed-oriented and have excellent analytical and organizational skills. You must hold a Bachelor degree in Accounting/with 150 credit hours to satisfy eligibility for CPA licensing or an MBA or Master's degree. A basic knowledge of spreadsheet and database applications is required; and experience with financial/accounting software applications is a plus. Internship assignments involving auditing or tax preparation experience is also a plus.

If you enjoy a challenge, learn quickly and wish to experience public accounting in a collaborative team environment, please apply by submitting your resume, cover letter and transcript to [careers@fmfecpa.com](mailto:careers@fmfecpa.com).